

Calvary Baptist Church	
<b>Calvary Weekday Ministry</b>	
___ Full-time Care (6 weeks-K2)	
___ MMO-A (1 year/walking-23 months) ___ M ___ T ___ W ___ H ___ F (check desired days)	
___ MMO-B (2 years old)    M    T    W    H    F (check desired days)	

G. Child's preadmission record

DI-IR-CDC-739

## CHILD' S PREADMISSION RECORD

This section is to be completed by the child's parent or guardian. This form must be kept in the child's file in the Child Care Facility home/center.

Child's Name:	Name child is known by:
Child's birthdate:	Child's home address:
Name(s) of parent(s)/guardian(s):	Home telephone number: (
Address of parent(s)/guardian(s):	
Mother's Employer:	Father's Employer:
Mother's Email Address:	Father's Email Address:
Employer's address:	Employer's address:
Employer's Telephone Number: (	Employer's Telephone Number: (
List telephone numbers such as pager, cellular phone, etc.	Instructions regarding how parent/guardian may be reached in an emergency:

Person s to be contacted in an emergency if parents/guardian(s) cannot be reached:

Name	Relationship to child	Address	Telephone number

Name of child's doctor:	Address:	Telephone number:

### Emergency Authorization:

I give permission for the child care facility to obtain emergency medical treatment, including emergency transportation, for my child if I cannot be reached immediately. I agree to be responsible for any emergency medical expenses incurred. (If parent/guardian refuses to sign, instructions must be attached stating what procedure the facility is to follow in an emergency.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Form not valid without signature of child's parent/guardian

Page one of two-form not valid without second page

## Calvary Weekday Ministry

Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_ Gender: \_\_\_\_\_

Child's Preadmission Record (continued) - page two of two - form not valid without first page  
Describe any special needs or instructions below:


Person s the child may be released to:

Name	Relationship to child	Address	Telephone number

I understand the Department of Human Resources does not inspect activities away from the child care facility (home or center). The licensee of the child care facility assumes full responsibility for such activities.

\_\_\_\_\_  
Signature of parent/guardian                      Date

I give permission for my child to participate in:

(Circle yes or no and sign each line.)

	yes	no	Signature of parent/guardian	Date
Activities away from the facility:				
Transportation provided by the facility:				
Swimming/wading activities provided by the facility:				

Form not valid without signature of child's parent/guardian in each space indicated above.

\_\_\_\_\_  
This section is to be completed by the facility's staff.

Child's first day of attendance: \_\_\_\_\_

Child's withdrawal date: \_\_\_\_\_

\_\_\_\_ This child meets the definition of homelessness according to the McKinney-Vento Homeless Assistance Act. Additional information may be attached.

# Emergency Medical Information

Child's Name \_\_\_\_\_ Birthdate \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_  
\_\_\_\_\_ Zip Code \_\_\_\_\_  
Father's Name \_\_\_\_\_ Phone \_\_\_\_\_  
Father's Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Mother's Name \_\_\_\_\_ Phone \_\_\_\_\_  
Mother's Employer \_\_\_\_\_ Phone \_\_\_\_\_  
Child's Doctor \_\_\_\_\_ Phone \_\_\_\_\_

Persons to be contacted if Parent/Guardian cannot be reached: (please put in order of how to call)

Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_  
Name \_\_\_\_\_ Phone \_\_\_\_\_ Relationship \_\_\_\_\_

**Allergies to:** Food \_\_\_\_\_ Medication \_\_\_\_\_

Medication taken on a regular basis \_\_\_\_\_

Calvary Weekday/Calvary Preschool and Kindergarten has my permission to take my child to,  
\_\_\_\_\_ to the Emergency Room and then notify me.

Name of Medical Insurance Company \_\_\_\_\_

Name of Policy Holder \_\_\_\_\_ Policy Holder's Birthdate \_\_\_\_\_

Policy Number \_\_\_\_\_ Group # \_\_\_\_\_

Participant's Social Security Number \_\_\_\_\_

Child's Social Security Number \_\_\_\_\_

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Parent/Guardian's Signature

Date

# Calvary Weekday Ministry

## Family Information

Internet/Photo Release

Calvary Weekday Ministry/Preschool and Kindergarten have separate Facebook pages and webpages included with Calvary Baptist Church that occasionally feature the faculty, staff, and our students, information about our programs, announcements and more. We feel this is an important way to keep our families informed of activities and events. At times, we may post photos of children on our Facebook pages or our website. Under no circumstances will a child's last name, address, or phone number be listed on our website or social media or any publication involving Calvary Weekday Ministry/Preschool and Kindergarten. For these reasons, we are asking for your permission to use your child's photograph on our website, social media, or in publications.

**I DO**, following the limitations outlined above, grant my permission to use my child's photograph on the website, social media, or in other printed publication associated with Calvary Weekday Ministry/Preschool and Kindergarten.

**I DO NOT**, grant my permission to use my child's photograph on the website, social media, or other printed publications associated with Calvary Weekday Ministry/Preschool and Kindergarten.

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

**Procure Account will withdraw from:  bank account  Credit/Debit Care (+3%)**

- Parent's Relationship to each other:  
 Married  Divorced  Separated  Single
- Child Lives with (Check all that apply):  
 Mom/Dad  Mom  Father  Other \_\_\_\_\_
- Name of Church Parent's Attend Regularly: \_\_\_\_\_
- How did you find out about our program? \_\_\_\_\_

Is there any information you would like to share about your child/family?

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**Calvary Weekday Ministry Parent Handbook  
Parent Agreement**

Please sign and date this page and return to the Weekday Ministry office along with all your child's or children's paperwork.

I agree to adhere to the policies of the Calvary Baptist Church Weekday Ministry as outlined in the Parent Handbook.

\_\_\_\_\_  
Name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
Birthdate

**Please initial the following statements:**

- \_\_\_ I understand that all tuition and registration fees are non-refundable.
- \_\_\_ I agree to use the security card system when in use. Lost cards will be replaced for \$10.00 per card.
- \_\_\_ A \$2.00 per minute/per child late charge will be charged to my account if my child/children are picked up after operating hours. A grace period of 5 minutes will be given. After 3 times, the charge will start at 5:15 p.m. If lateness persist it could jeopardize my child's enrollment.
- \_\_\_ I understand that if I fail to comply with teachers request to bring necessary items, such as diapers and wipes, Calvary Weekday Ministry has the authority to purchase such items and charge them to my account.
- \_\_\_ I understand that I must give a two-week written and paid notice before withdrawal and that I'm responsible for those two weeks of childcare payment.
- \_\_\_ I understand that a 3% charge will be added to my recurring charges each month if I choose to use a debit/credit card to pay tuition.
- \_\_\_ I understand that I am responsible to follow all rules and regulations in the parent handbook.
- \_\_\_ I understand that Calvary Weekday Ministry is a medicine-free facility.

Calvary Baptist Church

Calvary Weekday Ministry

Calvary Preschool and Kindergarten

# Emergency Procedure Plan

I have read and understand the Emergency Procedure Plan of Calvary Weekday Ministry and Calvary Preschool and Kindergarten. I understand this signed paper is required for my child's file to attend Calvary Weekday Ministry and Calvary Preschool and Kindergarten.

Child's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For Staff Use:

Staff Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Calvary

## Weekday/Preschool & Kindergarten

### Fee Information

Updated 2/3/2025

Registration \$250/child  
Newborn Secured Reservation \$50

**Full-Time Care~6 weeks~K2** \$630/month

\*Lunch and snacks provided when child begins eating off menu

**Preschool Only** (snack provided for all preschool classes) **Time:8am~12pm**

3-year old 5-day (M-F) \$300/month  
4-year old 5-day (M-F) \$300/month  
Kindergarten (M-F) \$300/month  
Preschool Supply Fee \$150/annually

**Extended Day** (12~5:15 w/lunch and snack) \$350/month

Additional Child Discount \$20/month

**Mother's Morning Out** (1 & 2 year olds) 8am-12pm w/ snack & lunch

2-day \$150/month  
3-day \$200/month  
4-day \$250/month  
5-day \$300/month

**School Age Care:** (Kindergarten~5<sup>th</sup> grade) snacks/lunch included

**Summer Camp** (completed K5~5<sup>th</sup>) \$1350 (entire summer)

Registration \$250-Due May 15

June & July Tuition (until school starts) \$550/mon on 15th

**Holiday Care** (school holidays) \$28